

To: High School and Other Counselors Who Assist Students Apply for Financial Assistance for Higher Education

From: Martin E. Case, Director of Financial Aid, St. Elizabeth Hospital School of Nursing  
Kathryn J. Moore, Outreach Coordinator, State Student Assistance Commission of Indiana

Date: September 2002

RE: 2002 Financial Aid Workshops for Counselors

We invite you to make plans to attend a 2002 Financial Aid Workshop for Counselors. During the months of October and November the workshop will be offered free of charge in fourteen cities throughout the state of Indiana. Staff from college/university financial aid offices and the State Student Assistance Commission of Indiana will conduct the workshops. Listed below are the workshop agenda, topics, schedule, and registration procedures. Please feel free to dress casually for this workshop.

#### **Workshop Agenda and Topics**

<b>Time+</b>	<b>Topics</b>
7:45 – 8:15	Sign In
8:15 – 8:30	Welcome and Introduction
8:30 – 9:45	Application Process, Financial Aid Programs, Free Application for Federal Student Aid (FAFSA)
9:45 - 10:00	Break
10:00 – 10:45	Need Analysis, Financial Aid Packaging, Professional Judgment
10:45 – 11:30	State Student Assistance Commission of Indiana (SSACI) Programs and Reporting
11:30 – 12:00	Questions & Answers

+Local time

#### **Workshop Schedule**

<b>Date</b>	<b>City</b>	<b>Host Institution</b>
Thursday, October 17	Logansport	Ivy Tech State College
Friday, October 18	Indianapolis	Indiana Wesleyan University
Tuesday, October 22	Lafayette	St. Elizabeth's School of Nursing at Home Hospital
Wednesday, October 23	Bloomington	Ivy Tech State College
Tuesday, October 29	Fort Wayne*	Taylor University
Friday, November 1	Richmond	Ivy Tech State College
Monday, November 4	Evansville	University of Southern Indiana
Tuesday, November 5	Vincennes	Vincennes University
Wednesday, November 6	Terre Haute	Ivy Tech State College
Thursday, November 7	Sellersburg	Ivy Tech State College
Friday, November 8	Muncie	Ivy Tech State College
Tuesday, November 12	South Bend	St. Mary's College
Wednesday, November 13	Hammond**	Purdue University Calumet
Thursday, November 14	Columbus***	Ivy Tech State College

\*Limit of 70 participants.    \*\* Workshop will be held from 8:00 a.m. until 2:00 p.m.    \*\*\*Limit of 48 participants.

**Registration deadline is Friday, October 11, 2002.**

Register on-line at SSACI's web site address: <http://www.ssaci.IN.gov/workshop/>. Please complete one on-line registration form for each person who will attend the workshop to ensure an accurate count for material production. If you have questions about the registration process, please contact:

Helen Ann Curley  
State Student Assistance Commission of Indiana  
Phone: 317-232-2353  
E-Mail: [hcurley@ssaci.state.in.us](mailto:hcurley@ssaci.state.in.us)

We look forward to seeing familiar faces and making new acquaintances this fall. Should you have questions about the workshops, please contact Martin Case at 765-423-6400 or Kathryn Moore at 317-232-2350.